

Email completed volunteer form to [info@mustangownersmuseum.com](mailto:info@mustangownersmuseum.com)  
or mail to: Mustang Owner's Museum  
4030 Concord Pkwy S  
Concord, NC 28027

# Volunteer Job Descriptions

## **Mustang Owner's Museum**

Parking - Direct the Mustangs into designated parking areas in an orderly fashion, along with organizing the guests walking across the street to the Museum.

Information Booth - A tent facility with information to share with guests as to the where and how of the event... Where is? How do I get to? Type of questions.

Merchandise Store - Assist guests looking for certain items and/or sizes, generally assisting the guests with any inquiries. Restocking areas low on product.

Transportation - Assist guests needing transportation via golf carts/small van from the Mustang Owner's Museum to the Carpenter Ford or Carpenter Mustang Museums.

The Carpenter locations are private collections only open by invitation or special events.

Operations - Various areas needs from vendor relations to trash removal and fill in where more staff is needed, oversee vendor areas.

## **Charlotte Motor Speedway**

Vendor Relations - Assist vendors with any questions or needs, after the vendor has set up.

Goodie Bags - Assist with all filling the event goodie bags, along with distribution to registered guests.

Event Registration - Assist guests arriving to pick up their pre-registered event packet, confirm the packet is correct. Work with each guest to insure their packet is correct.

Merchandise Store - Assist guests looking for certain items and/or sizes, generally assisting the guests with any inquiries. Restocking areas low on product.

All volunteers will need to check in at the Charlotte Motor Speedway and at the Mustang Owner's Museum to receive their team event t-shirt and at conclusion of the shift to receive their \$10 lunch voucher. The CMS volunteer check in is at the Media Center. Check in for the Museum will be at the Volunteer Tent, located next to the Museum.

All volunteers must check in with the volunteer coordinator.

All volunteers will need to wear the Team Event t-shirt while being a volunteer.

Thank you for your interest and help making the 55 Years of Museum and Grand Opening of the Mustang Owner's Museum a memorable event for everyone attending.